

United Way of North Central Florida has an exciting opportunity for the right person to work with area businesses, CEOs and a diverse group of professional staff. As a temporary Campaign Associate you will help the organization reach revenue goals and objectives. The person must have strong presentation/public speaking skills and be confident to approach a business to sell sponsorships and to persuade donors to make United Way of North Central Florida their charity of choice.

Responsibilities include:

- Work with United Way staff and volunteers to develop strategies to approach local businesses professionals, and individuals for increased support.
- Help to develop plans for effective solicitation from employers at assigned accounts.
- Support the team by providing materials, developing campaign plans, executing campaign kickoff, and follow-through until completion of campaign.
- Responsible for making presentations to local businesses.
- Responsible for selling sponsorships.
- Assist with special events.
- Support business' staff and employee campaign coordinators as necessary to bring campaigns to a close on time.

Skills:

- Strong presentation and public speaking skills
- Previous sales or development experience meeting or exceeding goals
- Excellent interpersonal and communication skills.
- Strong organization skills and the ability to handle multiple tasks while meeting deadlines
- Knowledge of Microsoft Office and Excel preferred

Salary: \$12.50 per hour

This is a temporary position without benefits which will end in November. Work Hours: 37.5 - 40 hour work week

Schedule requires work on some evenings and weekends. Valid Florida's Driver license and reliable transportation.

Please e-mail your resume and cover letter to: jobs@unitedwayncfl.org

If you are selected for an interview, we will contact you to set up an appointment.

United Way of North Central Florida is an equal opportunity employer. No person shall be discriminated against in employment because of the individual's race, color, religion, sex, national origin, ancestry, age, marital status, sexual orientation, familial status, disability and/or membership in the uniformed services.