



United Way  
of North Central Florida

# Community Impact Ambassador Internship

United Way is a non-profit organization seeking to create significant impact in the community by addressing the underlying causes of the most significant local issues. Focus areas include Education, Health and Financial Stability.

**United Way of North Central Florida is currently searching for an ambassador who can support Community Impact initiatives and programs with integrity, professionalism and enthusiasm. The Ambassador Internship provides a great introductory experience to communications, data-driven decision making, health and human services, leadership, organizational management, program management and advocacy.**

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## Requirements:

- 10-15 hours per week
  - Commit to at least one full semester
  - Friendly and professional attitude
  - Problem solving in a fast-paced environment
  - Provide courteous and timely service to clients and partners
  - Exhibit excellent time management and time organizational skills
  - Proficiently use Microsoft Suite (Word, Excel, Outlook and PowerPoint)
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## Responsibilities:

- Assist with Community Impact program management and support, event planning and community outreach.
- Assist with coordination and management of United Way of North Central Florida's toy, food and school supply drives, in-kind donations, volunteer recruitment, and event management
- Maintain and create new relationships with student groups at University of Florida and Santa Fe College in order to recruit volunteers and advocates.
- Build and foster relationships with donors, volunteers, businesses, government, faith-based organizations, funders, educational entities, health and social service providers, law enforcement, Impact Partners, Community Investment Council, Board of Directors, etc. to increase United Way of North Central Florida's presence and capacity to positively impact the community.
- Maintain and improve Community Impact's social media presence.

Upon completion of internship, we will provide you a referral letter and serve as a reference, if needed.

**To apply, send resume and cover letter to:  
Norinda Yancey, Director of Community Impact  
352-331-2800  
nyancey@unitedwayncfl.org**